

Regular Meeting

January 26, 2004
12:30 p.m.

The regular meeting of the Municipal Civil Service Commission convened on Monday, January 26, 2004, at 12:30 p.m. with Priscilla Tyson, Grady Pettigrew and Mary Jo Hudson.

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RE: *Reappointment of Commissioner Priscilla R. Tyson to a term expiring on January 31, 2010.*

Ms. Tyson's reappointment by Mayor Michael B. Coleman was acknowledged.

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RE: *Review and approval of the minutes from the December 15, 2003, regular meeting.*

The minutes were approved as written.

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RE: *Review of the results of the pre-hearing conference for the following appeal:*
a) *Kenneth J. Hayes vs. Columbus Public Schools, Appeal No. 03-BA-0020.*
Custodian II – discharge – hearing scheduled for March 15, 2004.

Kenneth J. Hayes – Custodian II with the Columbus Public Schools was discharged on the basis of a conviction that the schools Board felt was a disqualifying factor. The attorney for the appellant expects to call two witnesses and the attorney for the School Board expects to also call two witnesses. Most of the exhibits are joint exhibits except for copies of the Revised Code or the Ohio Administrative Code. Both attorneys agreed the entire case should last no more than three and a half hours and could be completed in one afternoon.

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RE: *Rule Revisions.*

No Rule revisions were submitted this month.

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RE: *Request of appellant Roosevelt Flu Ellen to withdraw the appeal he filed with the Civil Service Commission on March 31, 2003 regarding his 20-day suspension from the position of Head Custodian I with the Columbus Public Schools – Appeal No. 03-BA-0010*

This item was deferred.

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RE: *Request of the Columbus Public Schools to create the classification of Secretary to the Internal Auditor, designate the examination type as noncompetitive and assign a probationary period of 180 days.*

A motion to approve the request was made, seconded, and passed unanimously.

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RE: *Request of the Civil Service Commission staff to revise the specification for the classification Cable Broadcast Writer/Producer (Class Code 3128).*

This item was deferred.

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RE: *Request of the Civil Service Commission staff to revise the specification for the classification Sewer Service Worker (Emergency) [Class Code 3313].*

PRESENT: Jeanne Gallagher, Personnel Analyst II

Jeanne Gallagher presented the Commission's request to revise the specification for the classification Sewer Service Worker (Emergency) as a result of an informal request from the Department of Public Utilities to update the minimum qualifications. This classification was last reviewed in August of 2001 and there are currently twenty-eight incumbents assigned to the Department of Public Utilities, Division of Sewerage and Drainage.

No revisions to the definition or the examples of work were recommended. It was recommended that the current minimum qualification statement be deleted and replaced with "Two years of experience in the construction, maintenance, repair and/or inspection of wastewater/storm water collection systems." It was also recommended that possession of a valid motor vehicles operator's license remain as a minimum qualification. No revisions to the knowledge, skills and abilities were recommended. No revisions to the 365-day probationary period or the competitive examination type were recommended.

A motion to approve the request was made, seconded, and passed unanimously.

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RE: *Residency Hearing Reviews*

No residency hearing reviews were submitted this month.

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RE: *Personnel Actions.*

Thomas P. Bischoff	Police Officer	03-BR-065
Wayne R. Albert	Police Officer	03-BR-066
Katherine A. Bale	Police Officer	03-BR-067
Douglas K. Franz	Police Officer	03-BR-068
Aron J. Mettes	Police Officer	03-BR-069
Kevin Mannon	Police Officer	03-BR-070
David Cron	Police Officer	04-BR-001

After reviewing the files of Zackary S. Ayers, Thomas P. Bischoff and Wayne R. Albert, the Commissioners decided their names would be reinstated to the police officer eligible list.

After reviewing the files of Carl Lee Walker, Katherine A. Bale, Douglas K. Franz, Aron J. Mettes, Kevin Mannon and David Cron, the Commissioners decided their names would not be reinstated to the police officer eligible list.

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The meeting was adjourned at 12:50 p.m.

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Priscilla R. Tyson, Commission President

March 29, 2004

Date